

## Practice report

The student submits the practice report in an electronic form no longer than 1 week after the end of a practice. The date of ending the practice is essential.

The range of the report is 1000 - 1500 words. You can start writing the report during the practice and save it as a concept, which you can return back to. Once you are finished with writing, you can submit it (not earlier than the last day of the practice). Please follow the predefined structure and the required content.

The structure of the report

- Information about the healthcare facility and its departments, where the practice took place – don't copy the information from the hospital's website, use your own words
- Description of an outpatient practice – either at Emergency department or at out-patient department
- Describe the practice at the bedside department and **a case study of one patient**, which includes **the medical history** (taken by a student him/herself, NOT from the patient's record), the results of the examinations which has the student attended, the clinical procedures that has the student seen with the patient or at which the student assisted or performed
- Describe the cooperation and communication with physicians and other healthcare workers – nurses, physiotherapists, occupational therapists, radiology assistants, nutrition therapists, social workers, etc.
- Other interesting examinations/surgeries, that has the student seen or at which the student assisted or performed
- Difficult situations, that the student still thinks about
- Reflection of the whole practice
- Other – for example praise and thanks to the healthcare professionals

To get a medical history, use the structure from Doc. MUDr. Pavel Těšínský, CSc., which is available on the faculty website in the practice section in Czech. Do NOT use any identification of the patient.

Teachers of the Department of Nursing at the Charles University 3<sup>rd</sup> Medical school evaluate the report. Positive evaluation is usually just a few words and means approval of the report. If the report doesn't meet all the criteria, it will be returned to the student with a verbal comment and an appeal to change the drawbacks.

**After approval, the contact person, who has been mentioned by the student in the application to individual practice, or the person, who has been mentioned by the student in the application to organized practice, will receive e-mail with information about availability of your report and with a request for electronic evaluation.**